



Republic of the Philippines
Mountain Province
Municipality of Bontoc

OFFICE OF THE MUNICIPAL MAYOR

EXECUTIVE ORDER NO. 07

Series of 2013

**AN EXECUTIVE ORDER CREATING THE MUNICIPAL WATER AND SANITATION
(WATSAN) COUNCIL FOR THE IMPLEMENTATION OF THE LIGTAS NA TUBIG
PARA SA LAHAT PROGRAM**

WHEREAS, the “Sagana at Ligtas na Tubig sa Lahat Program” was established to provide grant financing and capacity building for the implementation of water supply projects in waterless municipalities; in poorest barangays with high level of waterborne diseases, in resettlement areas and public health centers without access to safe water;

WHEREAS, the Municipality has been identified as one of the beneficiaries of the Program

WHEREAS, per letter of intent (LOI) dated December 3, 2012, the Municipality of Bontoc signified interest in the Sapat at Ligtas na Tubig sa Lahat, with the **REHAB OF MALIGCONG POTABLE WATER SYSTEM, CONSTRUCTION OF SAROK FAVAREY POTABLE WATER SYSTEM, BONTOC POTABLE WATER SUPPLY** as the proposed project/s;

WHEREAS, the Municipality shall undertake the following obligations as set forth in the Program Implementing Rules and Regulations (IRR), to wit:

1. Organize the Municipal Water and Sanitation (Watsan) Council.
2. Participate in capacity building programs organized by the DILG and DOH.
3. Identify beneficiary communities based on the population without access to safe water, existence of water borne diseases, and poverty incidence.
4. Identify the priority projects.
5. Ensure that the water supply projects are integrated in the Municipal Investment Health Plan (MIHP) under the Local Development Investment Plan (LDIP) and the Annual Investment Plan.
6. Prepare project proposals/feasibility studies and the detailed engineering design including the drawing plans and of work (POW).
7. Ensure the proper testing for the water quality test.
8. Prepare the detailed engineering design or implement the projects by administration except where it is deemed necessary to be contracted out to legitimate private service providers selected by contract.
9. Supervise the construction activities.
10. Authorize the Municipal Treasurer to open Special Trust Account with any local depository bank of the Government for account expenses of the grant funds
11. To appropriate LGU equity to 10% of the project cost in cash or kind.
12. Submit monthly project physical and financial progress reports to the Provincial Government.
13. Organize the beneficiary barangays.
14. Ensure the sustainability of the operations of the projects by allocating funds for the repair and maintenance of the facilities including other administrative cost.

15. To conduct credible public consultations and enact support ordinances relative to imposition of fees and tariffs.
16. To provide office space and support facilities and other support services for the projects.
17. In case the proponent is other water service provider (WSP) like the water district, BAWASA or cooperative, enter into agreement with said WSPs to define the obligations during the various phase of project planning, implementation, and operations.
18. To undertake other acts necessary to the effective implementation of the proposed **REHAB OF MALIGCONG POTABLE WATER SYSTEM, CONSTRUCTION OF SAROK FAVAREY POTABLE WATER SYSTEM, BONTOC POTABLE WATER SUPPLY.**

WHEREAS, in the interest of the public services to effectively implement the Ligtas na Tubig sa Lahat Program and meet the obligations of the Municipality as set forth herein, there is a need to create a Municipal Water and Sanitation (Watsan) Council that shall integrate and promote the development of the water and sanitation sector at the local level, and coordinate and supervise the activities and outputs of the Program at the local level.

WHEREFORE, by virtue of the powers vested in me by law, I, PASCUAL A. SACGACA, Municipal Mayor, order the creation of the Water and Sanitation (Watsan) council composed of the following:

Chairperson:	Paul C. Nadcop , Municipal Engineer
Vice Chairperson:	Virginia K. Kawi , MPDC
Members:	Roger Cattel , Municipal Budget Officer
	Yolanda G. Comafay , Municipal Accountant
	Franklin P. Tudlong , Municipal Treasurer
	Diga Kay D. Gomez , Municipal Health Officer
	Edison Baddal , DILG
	Fe K. Toyokan , MSWDO
	Florante K. Mejia , CSO Representative
Advisers:	Hon. Pascual A. Sacgaca , Municipal Mayor
	Hon. Anthony O. Sumcad , SB on Infrastructure

FURTHER ORDERED, the following management measures and requirements shall be strictly observed:

1. Formulate policy direction and develop plans, programs, and projects for the water and sanitation sector at the local level.
2. Promote gender equality and human rights integrity in the development of the policies, plans, programs and projects for the water and sanitation sector.
3. Facilitating the compliance of the different local departments with the requirements of the Program including but not limited to the gathering of baseline data, preparation of the project proposals and detailed engineering procurement, construction supervision, operation and maintenance of the facilities, and organizing the communities.
4. Coordination with the Agencies and other institutions that support the Program implementation.
5. Organize monthly meetings or as needs arise to discuss the water and sanitation issues and the status of the implementation of the Program.
6. Submit to the LCE and Sanggunian Monthly Reports accordance with the format prescribed by the DILG-Region and CDD-DOH.
7. Copy furnished the DILG-Field Offices all letters and documents (as deemed necessary) which are submitted to DILG Central Office or CDD-DOH.

8. Prepare and implement local project advocacy plans, either through leaflets, primers, tri-media of public assemblies.
9. Coordinate for the provision of the funds for the day-to-day activities of the Watsan Council and for the preparation, implementation, and operations of the facilities.
10. Facilitate the provision of office space for the Program. The office space shall bear the signage of the Sapat at Ligtas na Tubig sa Lahat serving not only as a venue for small group discussions but also as a reposition of the technical references to be provided by the Program, thereby making a learning resource center on water and sanitation.
11. Monitor the water and sanitation sector program status of local performance.

This Executive Order shall take effect immediately and shall be in full force until amended /revoked/ modified accordingly.

Done this 20th day of February, 2013 at Bontoc, Mountain Province.

PASCUAL A. SACGACA(sgd)
Municipal Mayor